

2016-2017

HARRISON COUNTY SCHOOLS VOLUNTEER DRIVER APPLICATION

If you have students at more than one school, a form must be completed for each school annually.

REQUIREMENT: READ AND SIGN THE BACK OF THIS FORM-ACKNOWLEDGEMENT OF UNDERSTANDING REGARDING MANDATORY REPORTING.

Name: \_\_\_\_\_ Date: \_\_\_\_\_
Address: \_\_\_\_\_ City/State \_\_\_\_\_
Home No: \_\_\_\_\_ Work No: \_\_\_\_\_ Cell No: \_\_\_\_\_
WV Operator's License # \_\_\_\_\_ Expiration Date: \_\_\_\_\_
Student's Name: \_\_\_\_\_ School: \_\_\_\_\_

Have you ever pled guilty to or been convicted of any crime? (other than vehicular moving violations)
Yes No If yes, explain \_\_\_\_\_

During the last two years, have you pled guilty to or paid a fine for any vehicular moving violations?
Yes No If yes, explain \_\_\_\_\_

List the make, model and license number of any vehicle(s) you will use to transport students.

Make: \_\_\_\_\_ Model: \_\_\_\_\_ License # \_\_\_\_\_
Make: \_\_\_\_\_ Model: \_\_\_\_\_ License # \_\_\_\_\_

Please attach to this form a copy of your current liability certificate. (School will copy upon your request)

Name of Insurance Company: \_\_\_\_\_

Personal Autos Used in the Course and Scope of Harrison County Board of Education Business

The vehicle owner's personal insurance coverage is primary for liability insurance coverage. BRIM will provide \$1,000,000 excess liability coverage for additional protection to the Harrison County Board of Education approved parent volunteer driver using his or her own vehicle in the course of Harrison County Board of Education business. Being excess, BRIM's coverage will come into play after the vehicle's owner's coverage is exhausted. BRIM DOES NOT PROVIDE COVERAGE THAT WILL PAY FOR DAMAGE TO A PERSONAL AUTO REGARDLESS OF THE CAUSE. FURTHER, BRIM WILL NOT PAY THE OWNER'S PHYSICAL DAMAGE DEDUCTIBLE.

I attest, under penalty of perjury, that the information I have provided above is true.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_
REQUIREMENT: READ AND SIGN THE BACK OF THIS FORM.

REMINDER: Any individual, group, or organization affiliated with the Harrison County Board of Education, in any capacity, including without limitation the mentoring, "co-op", shadowing, internships, or volunteer programs, or as chaperones, sponsors, or vendors shall abide by the Policy and Administrative Regulations set forth by the HCBOE.

## ACKNOWLEDGEMENT OF UNDERSTANDING

In addition to requirements to report suspected cases of child abuse and neglect, House Bill 2939 (effective June 12, 2015) requires that individuals report incidences of sexual offenses on school premises. The following are considered mandatory reporters: Teachers, school employees, coaches, and volunteers.

If a mandatory reporter personally observes or receives a disclosure from a reasonably credible witness of sexual contact, intercourse, or intrusion of a child on school premises, school busses, or other transportation used for school purposes, he/she must immediately report the circumstances to the principal or immediate supervisor. The principal or immediate supervisor shall report the conduct to the law enforcement agency with jurisdiction to investigate.

Mandatory reporters do not have to report learning from a witness about or personally observing consensual sexual contact, intercourse, or intrusion between students unless the act involved any of the following: 1) forcible compulsion; 2) infliction of serious bodily injury on anyone; 3) employing a deadly weapon in the commission of the act; 4) sexual intercourse or intrusion with a student who is mentally defective or incapacitated; 5) student 16 years or older engaging in sexual intercourse or intrusion with a student under the age of 16 who is not his/her spouse and is four or more years younger; 6) student 14 years older or older making sexual contact with a student who is younger than 12 years old; 7) sexual contact with a student who is physically helpless.

When the alleged conduct reported to law enforcement is between two students or between a student and school personnel, law enforcement must immediately notify the students' parents/guardian.

A person required to report a case involving a child known or suspected to be sexually assaulted or abused or a student known or suspected to have been a victim of any non-consensual sexual contact, intercourse or intrusion, who knowingly fails to do so or knowingly prevents another person acting reasonably from doing so, is guilty of a misdemeanor punishable by not more than six months in jail and/or a fine not more than \$10,000.

As an employee, volunteer, or coach of Harrison County Schools, I have read and understand the above information from WV Code 49-2-803 and 49-2-812.

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Employee, Coach, Volunteer, Volunteer Driver, Volunteer Chaperone

Date

Location: \_\_\_\_\_

cc: Principal \_\_\_\_\_